

Draft Time Table

UGANDA BUSINESS AND TECHNICAL EXAMINATIONS BOARD

UGANDA COMMUNITY POLYTECHNIC CERTIFICATE (UCPC) EXAMINATIONS TIME-TABLE NOVEMBER/DECEMBER 2018

GENERAL INSTRUCTIONS

1. The **time allowed for each paper** is shown against the name of the paper. **NO EXTRA TIME IS TO BE ALLOWED.** In case of any discrepancy, the time shown on the question paper must be taken as correct.
2. It must be observed that the morning session begins at 09.00 a.m. and afternoon session at 2.00 p.m.
3. Briefing the candidates by the Heads of centres on the conduct of the Examinations will be done on **Friday, 16th November 2018 and MUST be attended by candidates at their respective centres of registration.**

DAY & DATE	SESSION	PAPER NUMBER/CODE AND NAME	DURATION	
FRIDAY 16 th November 2018	Morning	Briefing of candidates by Heads of centres on directions and cautions about examinations.	3 hours	
MONDAY 19 th November 2018	Morning 09:00 a.m.	853/02B Practical Test (GDC)	5 hours	
		856/02 Related Science, Calculations & Basic Technology(MVM)	2½ hours	
		858/02 Trade Calculations & science (W&MF)	2½ hours	
		852/02 Applied Science & Trade Calculations (BCP)	2½ hours	
		857/02 Electrical Installation Technology & Regulations (EI)	2½ hours	
		850/02 Technology II (PPF)	2½ hours	
		851/02 Science & Calculations (CJ)	2½ hours	
		516 Entrepreneurship Skills (BS)	2½ hours	
			854/02B Practical Test (FPP)	5 hours
			CPC 102 Mathematics	2½ hours
	Afternoon 02:00 p.m.	850/01 Technology I (PPF)	2½ hours	
		851/01 Theory (CJ)	2½ hours	
		852/01 Theory & Building Drawing.(BCP)	2½ hours	
		856/01 Motor Vehicle Technology & Drawing (MVM)	2½ hours	
857/01 Basic Principles of Electricity & Calculations (EI)		2½ hours		
858/01 Welding Technology, Metal Fabrication & Drawing (WMF)		2½ hours		
955/01 Theory & Drawing (LW&SM)		2½ hours		
		511/1 General Business Studies I	2½ hours	
		CPCA 101 Integrated Agriculture Theory (CPCA)	2½ hours	
		855/01 Fabric and Interior Design Theory	2½ hours	
TUESDAY 20 th November 2018	Morning 09:00 a.m.	502 English	2½ hours	
		CPC 101 English	2½ hours	
	Afternoon 02:00 p.m.	511/2 General Business Studies II (BS)	2½ hours	
		CPCA 102 Integrated Agriculture Practice (CPCA)	2½ hours	
		851/03 Technical Drawing (CJ)	3 hours	
		853/01 Theory (GDC)	2½ hours	
		955/02 Calculations and Science (LW&SM)	2½ hours	
WEDNESDAY 21 st November 2018	Morning 09:00 a.m.	CPC 302 Mathematics	2½ hours	
		503 Mathematics	2½ hours	

	Afternoon 02:00 p.m.	512/1 Accounting I (ACC) 513//1 Computer Studies I (CS) 514/1 Secretarial Studies 1 (Secretarial Duties) (SS) 857/03 Solar PV Technology (EI) CPCA 301 Integrated Agriculture Theory 854/01 Theory (FPP)	2½ hours 2½ hours 2½ hours 2½ hours 2½ hours 2½ hours
THURSDAY 22nd November 2018	Morning 09:00 a.m.	CPC 202 Mathematics 856/03A Basic Technology (Practical Test) (MVM) 512/2 Accounting II (ACC) 513/2 Computer Studies II(Practical Test) (CS) 514/2 Secretarial Studies II (Key Board Skills) (SS) 857/04 Installation Practice & Drawing (EI) 955/03 Practical Test (LW&SM) 851/04 Practical Test (CJ) 855/03B Fabric and Interior Design Practical 515/2 Store Keeping II	2½ hours 3 hours 2½ hours 3 hours 3 hours 2½ hours 6 hours 4 hours 3 hours 2½ hours
	Afternoon 02:00 p.m.	CPCA 201 Integrated Agriculture Theory 515/1 Store Keeping I	2½ hours 2½ hours
FRIDAY 23rd November 2018	Morning 09:00 a.m.	CPC 201 English 856/03B Motor Vehicle Technology (Practical Test) (MVM) 514/3 Secretarial Studies III (Basics of shorthand) (SS) 858/03 Workshop Practice (WMF) 852/03 Practical Test (BCP) 850/03 Practical Test (PPF)	2½ hours 6 hours 3 hours 5 hours 6 hours 6 hours
	Afternoon 02:00 p.m.	CPCA 202 Integrated Agriculture Practice	2½ hours
MONDAY 26th November 2018	Morning 09:00 a.m.	862/02 Livestock Production (Theory) (CLP) CPC 301 English	2½ hours 2½ hours
	Afternoon 02:00 p.m.	862/03 Live Stock Management Practical (Written) (CLP) CPCA 302 Integrated Agriculture Practice	2½ hours 2½ hours

INSTRUCTIONS TO CANDIDATES

1. Candidates should ease themselves before entering the examination room. No candidate shall be allowed to leave the examination room before the end of the examination.
2. Candidates should be seated in the examination hall/room at least 15 minutes before the start of the examination. **Any candidate who comes fifteen (15) or more minutes after the official start of the examination will not be allowed to sit the examination paper.**
3. Do not smuggle unauthorized materials e.g. notes, text-books, etc. in the examination room. Do not engage in any form of examination malpractice.
4. Programmable calculators and Mobile Phones are not allowed in and around examination rooms.

5. Candidates are instructed to present themselves at the entrance to the examination rooms/halls for checking by the examination supervisors for smuggled information in area like pockets, shoes or any other body parts.
6. At the start of each examination, the candidates' representative should examine the question paper envelope(s) to find out whether (it is), they are intact or not In case the envelope(s) is/are tampered with, report this matter to the Executive Secretary UBTEB, P.O. Box 1499 Kampala Line +256-414-698995 or +256-414-289785: Email: info@ubteb.go.ug
7. Attend carefully to the instructions given on the question paper rubric. **Do not answer more questions than asked for. The examiner will not mark the extra questions answered.**
8. Write your correct names, registration number and paper code on each page of your answer booklets and any separate sheet(s) used. Poor handwriting may lead to loss of marks and results.
9. Sit only the examination paper you registered for. No results may be issued for papers sat but not registered for. Register your attendance for each paper with the examination supervisor.
10. Sit the examination only at the Centre where you have registered to take it.
11. At the end of the examination, stop writing when instructed to do so, arrange your scripts in order, make sure that they all have your registration number and fasten them together at the top left hand corner.
12. Do not go out immediately at the end of each examination. Witness the verification and sealing of the scripts in the return envelope.
13. Leave all the used and unused booklets and other official stationery inside the examination room.
14. Sharing of Calculators, Mathematical/Reference tables and charts is NOT allowed during examination period. Borrowing of pens shall be done after consulting examination supervisor.
15. Do NOT write anything on the Question paper. All rough work should be done in the official answer booklet provided. Afterwards rough work should be cancelled.

Oyesigye Onesmus (CPA)
EXECUTIVE SECRETARY